

Samford Valley Target Archers

(Grange Company of Target Archers Inc.
Incorporation Number IA14786 - ABN 63 639 289 573)

MINUTES

Management Committee

Date	25 June 2025	Location	Online via Zoom
Meeting Opened	19:01		
Attendees	Brian Hagaman (chair) Andrew Armstrong Craig Glasby Nick Horley Amanda Ament	Apologies	Alison Hagaman

Minutes of the previous meetings

The minutes of the previous meeting of 21 May 2025 had been circulated.

Motion: That the minutes as presented were an accurate record of the meetings

Moved: Amanda Ament

Seconded: Craig Glasby

Motion Carried

Treasurer's report

No report this month as the Treasurer is travelling. We are however financial and can continue to trade.

Motion: That the outgoing expenses be ratified

Moved: Nick Horley

Seconded: Andrew Armstrong

Motion Carried

Matters arising from the action register and the minutes

Matters arising from the action register:

Discusses and progress with action items noted. Water tank overflow solution with blockwork being trialled for next 12 months.

Matters arising from the minutes:

No additional items raised.

Correspondence

Motion: That the internal and inwards correspondence be accepted and the outwards correspondence be endorsed

Moved: Craig Glasby

Seconded: Amanda Ament

Motion Carried

Matters arising from Correspondence:

Discussions were had around upgrading the wind flag connection system as some of the clips are no longer holding the flags effectively. More concepts need to be investigated.

General business

Noted that the volunteer stories were requested in a nice initiative from the ASC.
 Our first birthday party was a great success. A venture which can be explored in the future.
 Committee ratified the decision to provide Martin Clair with mowing shed access, and thank him for joining the mowing crew.
 Issuing of a gate key was approved to a member.
 The Committee went through the defects list from MBCC's annual audit and assigned tasks to be addressed. Next major working bee to attend outstanding issues.
 Water damage has occurred to some target faces in the east shed stored above the coaches' cupboard. Target faces will be removed and inspected, and stored elsewhere. Solutions will be investigated to store them flat.

Other general business

Next meeting date	16 July 2025	Location	Online via Zoom
Meeting Closed	20:02		

Compliance parking lot

Item	Recurrence interval	Submit to	Due date
Financial Audit	Annual	AGM	AGM
Declaration of payments to committee members	Annual	AGM	AGM
Return to Office of Fair Trading with audited annual financials	Annual	Office of Fair Trading	Post AGM
Self assessment of NFP status	Annual	ATO	
Contents insurance	Annual		
AA liability insurance policy	Annual	MBCC	1 March
Lease renewal	10 yearly		
Safety audit	Annual		January - March