

Samford Valley Target Archers

(Grange Company of Target Archers Inc.
Incorporation Number IA14786 - ABN 63 639 289 573)

MINUTES

Management Committee

Date	16 April 2025	Location	Online via Zoom
Meeting Opened	19:05		
Attendees	Brian Hagaman (chair) Andrew Armstrong Craig Glasby Nick Horley Amanda Ament	Apologies	Alison Hagaman

Minutes of the previous meetings

The minutes of the previous meeting of 26 February 2025 had been circulated.

Motion: That the minutes as presented were an accurate record of the meetings

Moved: Amanda Ament

Seconded: Craig Glasby

Motion Carried

Treasurer's report

Brian presented the Financial Report on behalf of the Treasurer. We have \$54,826.05 in the cash account, \$1,888.20 in the working account, and \$88,469.75 in term deposits. One term deposit has been reinvested until 19 September 2025 with 4.1%. We are solvent, in a strong financial position and can meet our current and foreseeable financial responsibilities.

Motion: That the Treasurer's verbal report be accepted

Moved: Brian Hagaman

Seconded: Nick Horley

Motion Carried

Motion: That the expenditures since last meeting be ratified.

Moved: Brian Hagaman

Seconded: Andrew Armstrong

Motion Carried

Matters arising from the action register and the minutes

Matters arising from the action register:

Matters arising from the minutes:

Money is still available for people to attend First Aid courses, we are applying for an extension but it is noted that we will need to return the unspent money if nobody else applies.

MBCC has drafted an MOU to define the mowing arrangements at the club.

The Committee formally thanks Andrew Armstrong for his hours of work on setting up the ranking system for the monthly junior medal.

Correspondence

The new date for the SQAS short range is 26 July.

ANZAC Day parade place for SVTA remains unconfirmed despite repeated contacts, so hopefully all goes well on the day.

Quote obtained from Versatile Structures for replacing the broken bolt in the shade sail.

Committee approved to proceed with the repair.

Motion: That the internal and inwards correspondence be accepted and the outwards correspondence be endorsed

Moved: Brian Hagaman

Seconded: Craig Glasby

Motion Carried

Matters arising from Correspondence:

General business

Lease renewal meetings have been held with MBCC. They are very happy with the club, what we have developed together, with the way we work with the community and how stable the management committee is. MBCC are preparing a 10 year renewal to our lease, which is a fantastic outcome, will be sending SVTA a draft shortly.

Para National sponsorship meeting was held on site. Application will be sent to us to fill out in due course. It is noted however that AA has not yet confirmed that the event will be held at SVTA. Have not yet heard anything about the funding for construction of the shed joining project, however the design is almost at 100% and is truly shovel ready to go to tender.

The Club Coach is considering how to encourage technical development of new club members to sustain their skills acquisition and continued interest, with a few initiatives being developed for trial.

The Safety and Maintenance Audit findings were discussed in detail and actions assigned.

Safety Items to be addressed include - caution sign near DOS stand has fallen over **to be rectified**, wheel chair pathways to be sprayed for weeds, removal of the old sign stored in the East Indoor, replace fingers on the bow press, secure hanging lead at roller door, reorientate the bow press, place a washer on the draw board, secure the dust extractor pipe, smoke detectors, expandable barrier or witches hats or signage for West Field when shooting under shade, check instructions in snake bite kit, Risk Register to be further reviewed next meeting.

Other general business

One further amendment has been proposed for the SQAS Constitution by SVTA regarding including a 6 month probationary period for new clubs.

Motion: That the proposed change to the SQAS Constitution be endorsed for submission to SQAS.

Moved: Brian Hagaman

Seconded: Craig Glasby

Motion Carried

Incident Report - One member sustained a bruise on his leg when starting the whipper snipper. An incident report form is being submitted.

Committee discussed a few options regarding keeping the kitchen clean and tidy, with the increased number of archers at the club.

Road repairs will be undertaken on the internal road once the puddles dry out a little further.

Next meeting date	21 May 2025	Location	Online via Zoom
Meeting Closed	21:05		

Compliance parking lot

Item	Recurrence interval	Submit to	Due date
Financial Audit	Annual	AGM	AGM
Declaration of payments to committee members	Annual	AGM	AGM
Return to Office of Fair Trading with audited annual financials	Annual	Office of Fair Trading	Post AGM
Self assessment of NFP status	Annual	ATO	
Contents insurance	Annual		
AA liability insurance policy	Annual	MBCC	1 March
Lease renewal	10 yearly		
Safety audit	Annual		January - March