

# Samford Valley Target Archers

(Grange Company of Target Archers Inc.  
Incorporation Number IA14786 - ABN 63 639 289 573)

## MINUTES

### Management Committee

<b>Date</b>	23 February 2023	<b>Location</b>	Online via Zoom
<b>Meeting Opened</b>	19:32		
<b>Attendees</b>	Brian Hagaman (chair) Alison Hagaman Bruce Symes Craig Glasby Nick Horley Amanda Ament	<b>Apologies</b>	

#### Minutes of the previous meetings

The minutes of the previous meeting of 19 January 2023 had been circulated.

**Motion:** That the minutes as presented were an accurate record of the meeting

**Moved:** Bruce Symes

**Seconded:** Nick Horley

**Motion Carried**

The minutes of the special meeting of 12 February 2023 had been circulated.

**Motion:** That the minutes as presented were an accurate record of the meeting

**Moved:** Amanda Ament

**Seconded:** Craig Glasby

**Motion Carried**

#### Treasurer's report

We are financial and can trade solvently. As of 31 January 2023 we had \$93,561 in the working account \$2668.57 in the card account plus the two term deposits which are the clubs sinking fund for large maintenance items and capital replacements, and as contingent reserve.

**Motion:** That the Treasurer's report be accepted and ratification of the expenditure

**Moved:** Alison Hagaman

**Seconded:** Craig Glasby

**Motion Carried**

Committee approved the investment of \$40k from the working account into a term deposit

**Motion:** That we invest \$40k from the working account into a term deposit

**Moved:** Alison Hagaman

**Seconded:** Nick Horley

**Motion Carried**

#### Matters arising from the action register and the minutes

**Matters arising from the action register:**

The drainage works grant has been acquitted.

The Committee records its thanks to Nick Horley for doing the drawings of the proposed pathway layouts and shades for the upcoming disability access grants.

**Matters arising from the minutes:****Correspondence**

See attached.

**Motion:** That the internal and inwards correspondence be accepted and the outwards correspondence be endorsed

**Moved:** Amanda Ament

**Seconded:** Brian Hagaman

**Motion Carried****Matters arising from Correspondence:**

The field drainage project has now been completed. The final heavy roll was done and the trenches have been backfilled for the second time with material containing more fines and is looking good. They are now level and grass starting to growing across the top.

SVTA will be helping You42032 program on Sunday for the final tournament with bows for the archers.

The upcoming AQ meeting on 23 March at 7pm needs delegates from SVTA, proposing Craig Glasby and Brian Hagaman.

The upcoming SQAS AGM on 3 April at 7pm needs delegates from SVTA, proposing Nick Horley and Craig Glasby.

The Committee congratulates Amanda Ament for her nomination by Archery Australia for inclusion into the AIS Elevate Coach program in Cohort 6.

We have acquitted the grant we received to pay for water for the turf.

We have sent a letter to SQAS suggesting a standard price for medals.

Expressions of interest were requested by AQ for clubs to host the second round of the You42032 program, SVTA has responded in the affirmative.

**General business**

The Committee approved minor updates and the addition of a statement to the Member's Book.

**Motion:** That the revised Members Book be adopted as a bylaw for the club

**Moved:** Brian Hagaman

**Seconded:** Bruce Symes

**Motion Carried**

SQAS will be asking the QRA if there is a field with adequate length that the Bhutanese archers can use.

The Samford State School archery program starts on March 10. Suggesting a rate for coaches of \$40/hr which is consistent with the rates SQAS have adopted. Estimating 1 hr setup, 1.5 hr delivery, 0.5 hr pack-up and 0.5 hr equipment maintenance (\$140 per coach per session).

Committee (minus Amanda Ament, Brian Hagaman and Craig Glasby due to potential conflicts) decided that the positions will be advertised with the indication that there will be remuneration of \$40/hr. EOIs are to be returned to Darren Brack for those prepared to work 2-3.5 hours on Friday afternoon.

**Motion:** That the coach role with the Samford SS program be remunerated

**Moved:** Alison Hagaman

**Seconded:** Nick Horley

**Motion Carried**

We have made an application to MBRC for a disability access improvements grant including access pathways and shades. If successful the MBRC grant will fund up to 10% of the project. The club will be required to pay another 10% and this will enable us to apply for a state government grant for the remaining 80%. The state government grant closes 2 March. Awaiting QS report for final submission.

An additional application to the Stronger Communities grant, for 6 new bows and a year's supply of arrows. Result pending.

An additional application for a state government grant of \$2500 for training volunteers has been applied for.

There is a new governance requirement to undertake an annual self-assessment of not-for-profit status for tax purposes. The Committee is to perform annually and retain on file. Proposing to trigger this internally at AGM time.

Cooper Brack has obtained his First Aid certificate, SVTA to reimburse. Propose to place a notice in the weekly email to advertise that we will reimburse costs of \$100 for those who obtain their First Aid certificate, and who are prepared to act in this capacity for the club.

Committee (minus Amanda Ament due to conflict of interest) discussed an offer to conduct Archery Fitness training sessions on Wednesday morning and agreed that it would be an excellent initiative targeting a demographic in the club and that the facilitator (Effective Techniques) would be permitted to charge for those sessions. The Committee agreed this would be a club endorsed activity.

**Motion:** That Effective Techniques be permitted to hold Archery Fitness training sessions

**Moved:** Craig Glasby

**Seconded:** Bruce Symes

**Motion Carried**

The final coaching session for the You42032 program has been held and the final wrap-up tournament will be held on Sunday 26 February with the participants from the other clubs coming to SVTA.

Committee records thanks to Patrick Barden and Dave Arrowsmith for installing our safety rail around the drain outlet.

The annual safety audit and risk register review has been completed. The Blue Card register is being monitored.

Following our concerns with the frequency and standard of cleaning by the contract cleaners, the cleaners will be restarting as of next Wednesday 1 March with a new crew, retraining them in the required scope and standard of work.

The new coaching initiative for the Saturday morning coaching 08.45 to 1200 for Y42032 young people and our youth members will be expanded to all newly inducted members who would like a structured program and who can make the weekly commitment. The start date to be resolved with Club Coach Darren Brack. For those who cannot make such a commitment, this program will not interfere with the casual Mid Field coaching program at 09.00 and OzBow at 10.00. The continuation of the program will depend on interest and take-up.

#### **Other general business**

Agreed to promote the "Monthly Club Tournament" as the Monthly Medal in the weekly emails as there is some confusion between the various club shoots.

<b>Next meeting date</b>	20 March 2023	<b>Location</b>	Online via Zoom
<b>Meeting Closed</b>	21:13		